DIANO Academy: attendance register

Client company	**Date**
Track or course	**Start and end time**
Trainer	**Online or on site (where)**

#	Full name	Job title	DIANO role	Check score	Certificate given	Signature
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						

POPIA: this register holds personal information about the people trained. It is kept by the client company and DIALE Consulting only to record the training, and is not loaded into DIANO. Don't write ID numbers on it.